



Welcome Crafters!

We would love to have you participate in this year's Harvest Fest! We are excited about all the family-friendly activities we have scheduled for this year including the classic car show, farm market, shopping events, and more!

Harvest Fest will be **Saturday, September 26, 2020** in Downtown Rockford!

Please find enclosed our booth application for the craft show. Please complete this application in full and return it with a description of your booth and merchandise, your check for booth fees and a self-addressed envelope. Please note that all booths are reviewed by the Harvest Fest committee to be fit into the space available.

We will send you a confirmation of acceptance after receiving your booth application. All applications and payment must be received by September 11, 2020. Once accepted, there are no refunds for booth spaces.

We are looking forward to hearing from you soon and hopefully seeing you this fall.

Sincerely,

Megan Dean

Megan Dean
Event Coordinator
Rockford Chamber of Commerce



BOOTH APPLICATION

Name _____

Address _____ City _____ Zip _____

Phone _____ E-mail _____

Description of Merchandise: _____

- Booth fee - September 26th, 2020
 - Size 10 x 10.....\$50.00
 - Size 10 x 20.....\$75.00

- Please check Yes or No if you need the following services and add a cost of \$15.00 per service to total below:
 - Water:** Yes No
 - Electricity:** Yes No

- If Food Vendor: Licensed with Health Department – Yes No

- **Set Up Time and Hours:** Saturday September 26: 9:00am
Craft Hours: Saturday September 26: 10:00am - 5:00pm

- **Check in:** On the corner of Courtland Street and Squires Street. You will receive your booth location between 7:00-9:00 a.m.

We will send you a confirmation of acceptance, after reviewing your application. Remember, no booths will be assigned without your completed application and payment received by **September 11, 2020**. Once accepted, there are no refunds for booth spaces.

Total amount of check or money order enclosed \$ _____

Mail application and check to:

Rockford Chamber of Commerce
 17 S Monroe St | Rockford, MI 49341
 616-866-2000 | www.rockfordmichamber.com